

# Indigenous APS Employees Network Forum

An Australian Public Service Commission Programme

All level

## Indigenous Network Forum – Mentoring

### Forum overview

This half day forum will focus on mentoring and provide an overview of what are the benefits, obligations and pitfalls for individuals.

Gail Kinnane from the APS Commission will facilitate the forum and will present an information session on mentoring. Participants will be invited to share their mentoring experiences.

This forum is for Aboriginal and Torres Strait Islander employees at all levels within the public sector. It is hosted jointly by the Department of Education, Employment & Workplace Relations and the Australian Public Service Commission to support an NT Indigenous Australian Public Service Employees Network (IAPSEN).

The APS Commission encourages agencies to support the attendance of Indigenous employees.

### Event details

#### Date

Monday 1 June 2009

#### Time

12.30noon – 1.15pm Registration and  
Networking Lunch  
1.15pm – 4.15pm Forum

#### Venue

Dept of Education, Employment &  
Workplace Relations  
Alice Plaza, Mezzanine Level,  
Suite 201, Todd Mall,  
Alice Springs NT 0810  
(On arrival please report to reception  
at the address above)

#### Fees

No cost to APS Employees  
Forum materials provided

#### Registration

[www.apscregistration.gov.au](http://www.apscregistration.gov.au) or fax  
the completed registration form on the  
back of this flyer to 08 8223 5866

#### Terms and conditions

Cancellation terms and conditions are  
detailed on the registration form on the  
back of this flyer.

#### More information

Ph: (08) 8224 0955 or  
email [darwin.iapsen@apsc.gov.au](mailto:darwin.iapsen@apsc.gov.au)



Australian Government  
Australian Public Service Commission



**ONLINE register at [www.apscregistration.gov.au](http://www.apscregistration.gov.au) or FAX completed form to 02 6202 3799**

Programme name Indigenous APS Employees Network Forum

Programme date/s Monday 1 June 2009

Surname \_\_\_\_\_ First name \_\_\_\_\_

Mr  Ms  Mrs  Miss other \_\_\_\_\_

Classification  APS 1-2  APS 3  APS 4  APS 5  APS 6  EL 1  EL 2

Title/position \_\_\_\_\_ Agency \_\_\_\_\_

Branch/team \_\_\_\_\_

Postal address \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Agency ABN \_\_\_\_\_

**Do you identify as Aboriginal or Torres Strait Islander?**

(This information will assist the Commission to improve learning and development outcomes for Indigenous employees).

**Special needs**

Please note any special dietary or other requirements \_\_\_\_\_

**Authorised person to complete and sign**

I understand the terms and conditions below. Signature \_\_\_\_\_

Name \_\_\_\_\_

Phone \_\_\_\_\_ Date \_\_\_\_\_

**Payment**

Invoice Amount \$ No cost (GST inclusive)

Participants are responsible for their own travel and accommodation costs and arrangements.

**Credit card payment**

Visa  Mastercard  American Express Card holder's name \_\_\_\_\_

Card number \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Expiry date \_\_\_\_\_ Card holder's phone \_\_\_\_\_

Card holder's signature \_\_\_\_\_ Amount \$ \_\_\_\_\_ (GST inclusive)

**TERMS AND CONDITIONS**

**Fees and charges:** Please refer to the accompanying programme materials. The total amount payable includes GST for the supply. This completed document will be a tax invoice for GST when you make payment by credit card ONLY. Otherwise upon registration a tax invoice will be sent to you for payment. A course confirmation will be emailed to you once your place has been secured. Fees may be subject to change without notice. Participants are responsible for their own travel and accommodation costs and arrangements.

**Substitutes, rescheduling and refunds:** If you are unable to attend your programme we would welcome a substitute at the appropriate level. Rescheduling and refunds (only available for development programmes) can be made if your written advice is received at least 30 calendar days prior to the start of the programme.

**Identifying information:** Your information is collected for the purpose of the Public Service Commissioner's functions under the *Public Service Act 1999*, which include coordinating and supporting APS-wide training and career development opportunities and fostering leadership and reporting on the State of the Service. It will be used for course administration, statistical analysis and evaluation of programmes. Some details may be disclosed to your home agency for administrative and statistical/monitoring purposes. Your information may be used to distribute information about Commission-run or sponsored opportunities and to check our other databases. Occasionally mailing lists are made available to bodies with related functions. If you do not wish to have your information used for marketing purposes email [aspcmailing@apsc.gov.au](mailto:aspcmailing@apsc.gov.au). For more details see our privacy statement at <http://www.apsc.gov.au>.

**Other conditions:** Whilst the Commission aims to deliver programmes at the prescribed location(s), using the specified facilitator(s) and/or guest speaker(s) on the date(s) provided in this publication, changes may occur. The Commission will endeavour to provide reasonable notice to participants of these changes. Where a change in location, facilitator(s), guest speaker(s) or date occurs a refund of the programme fee may be made at the discretion of the Commission. The Commission accepts no liability for any other losses incurred as a result of changes to the programme details.