# Your personal information

The Australian Public Service Commission collects personal information about individuals for a range of purposes to enable it to carry out its functions. The Commission’s privacy policy is available on the internet at:

* <http://www.apsc.gov.au/privacy>

Further details about the collection of your personal information are provided below.

| Capability Review Program – Senior Reviewers – APP 5 Notice | |
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| Who is collecting your personal information? | Your personal information is being collected by the Australian Public Service Commission. |
| Collection of your personal information | Your personal information was provided by you on a contract details form. |
| Authority for collection of personal information | The Australian Public Service Commissioner has a number of functions relating to the APS. Your information is collected for the purpose of the Public Service Commissioner’s functions under the *Public Service Act 1999* and the *Australian Public Service Commissioner’s Directions 2013.* |
| Why does the Commission collect your personal information? | The Commission collects your personal information for the purposes of contracting you to provide services as a Senior Reviewer for the Capability Review Program and to coordinate communication, travel and payment associated with the Capability Review Program. |
| What would happen if the Commission did not collect your personal information? | Without this information, the Commission would be unable to engage you as a Senior Reviewer. |
| Who will the Commission disclose your personal information to? | Access to the information you provide will be limited to a small number of Commission staff working on the Capability Review Program. For the purpose of review activity co-ordination, limited information will also be provided to the Agency Liaison Team in the agency you are reviewing. |
| Access to and correction of your personal information. | The Commission’s privacy policy contains information about how you may access and seek correction of personal information about you that is held by the Commission. |
| Privacy complaints. | The Commission’s privacy policy contains information about how you may complain about a breach of the Australian Privacy Principles and how the Commission will deal with complaints. |
| Overseas disclosure of your personal information. | Your personal information will not be disclosed to any overseas recipients. |