## Your personal information

The Australian Public Service Commission (APSC) collects personal information about individuals for a range of purposes to enable it to carry out its functions. The APSC’s Privacy Policy is available on the agency’s [website](https://www.apsc.gov.au/privacy).

Further details about the collection of your personal information are provided below.

| APS Surge Workforce Survey – APP5 notice |
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| Who is collecting your personal information? | Your personal information is being collected by the Australian Public Service Commission. The APSC’s contact details are listed below. |
| Collection of your personal information | Your email address has been provided for the purpose of sending all redeployed employees with an invitation to the APS Surge Workforce Survey.Personal information comprising your responses to the APS Surge Workforce Survey is provided voluntarily by you. |
| Authority for collection of personal information | The Australian Public Service Commissioner has a number of functions relating to the APS that authorise the collection of personal information. These are stated under sections 41(1) and 41(2) and 44 of the *Public Service Act 1999*.Under this authority, the APSC is examining the perceptions of employees who were redeployed in response to COVID-19 on their experiences in the work environment. |
| Why does the Commission collect your personal information? | The APSC is collecting your personal information for the purpose of administering the APS Surge Workforce Survey. Your personal information, including your contact details, are used to provide you with an invitation to participate in the survey. Any personal information provided in your survey responses including that provided in free text fields, will be used by the APSC and Commonwealth agencies to evaluate the redeployment process in response to COVID-19, and to inform future redeployment and mobility opportunities.  |
| What would happen if the Commission did not collect your personal information? | If the APSC did not collect your personal information, you would be unable to participate in the Surge Workforce Survey. |
| Who will the Commission disclose your personal information to? | The APSC may provide agencies with de-identified datasets of results. Responses within these datasets will not be reasonably attributable to any specific individual.Free-text comments will be reported verbatim and made available to agencies.  |
| Access to and correction of your personal information | The APSC’s [Privacy Policy](https://www.apsc.gov.au/apsc-privacy-policy-part) contains information about how you may access and seek correction of personal information about you that is held by the APSC.Because the Surge Workforce Survey does not collect respondents’ details such as name or AGS number, it is difficult to find an individual’s response after they have completed the survey. You can contact the APSC to try and find and remove your response, noting that you will need to supply information that would make your response visible (e.g., agency, specific comments made). You can contact the APSC by emailing research@apsc.gov.au  |
| Privacy complaints | The APSC’s Privacy Policy contains information about how you may enquire about a breach of the Australian Privacy Principles and how the APSC will deal with complaints. |
| Overseas disclosure of your personal information | Personal information is not disclosed to overseas parties.  |

## Contact details

You can contact the APSC about the APS Surge Workforce survey by emailing research@apsc.gov.au.