# Your personal information

The Australian Public Service Commission (APSC) collects personal information about individuals for a range of purposes to enable it to carry out its functions. The APSC’s Privacy Policy is available on the agency’s [website](https://www.apsc.gov.au/privacy).

Further details about the collection of your personal information are provided below.

| APS employee census – APP 5 notice |
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| Who is collecting your personal information? | Your personal information is being collected by the Australian Public Service Commission or other organisations participating the Branch Out Secondment Program. The Commission’s contact details are listed below. |
| Collection of your personal information | Your personal information is being collected by the Commission as part of the Branch Out Secondment Program.  |
| Authority for collection of personal information | The Australian Public Service Commissioner has a number of functions relating to the APS. Under subsection 41(1)(a) of the *Public Service Act 1999*, the Commissioner has the function of strengthening the professionalism of the APS and facilitating continuous improvement in workforce management in the APS. The Branch Out Secondment Program is one of a number of activities conducted by the Commission in support of these functions. |
| Why does the Commission collect your personal information? | The Commission collects your personal information as a participant of the Branch Out Secondment Program. Your personal information has been collected as part of the administrative process of the Branch Out Program and for the purpose of evaluating the Program.  |
| What would happen if the Commission did not collect your personal information? | If the Commission did not collect your personal information, you would be unable to participate in the Branch Out Secondment Program.  |
| Who will the Commission disclose your personal information to? | Your information may be disclosed to Commonwealth, State and Territory governments and to your home and host agency for administrative and statistical/monitoring purposes. Your information may also be disclosed to third parties involved in Program as part of the Program’s administrative process or evaluation.  |
| Access to and correction of your personal information. | The Commission’s privacy policy contains information about how you may access and seek correction of personal information about you that is held by the Commission. |
| Privacy complaints. | The Commission’s privacy policy contains information about how you may complain about a breach of the Australian Privacy Principles and how the Commission will deal with complaints. |
| Overseas disclosure of your personal information. | It is not likely that your personal information will be disclosed to any overseas entities.  |