# Australian Government: Australian Public Service Commission

# Your personal information

The Australian Public Service Commission collects personal information about individuals for a range of purposes to enable it to carry out its functions. The Commission’s privacy policy is available on the internet at:

* <http://www.apsc.gov.au/privacy>

Further details about the collection of your personal information are provided below.

| APSC Contact database – APP 5 Notice |
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| Who is collecting your personal information? | Your personal information is being collected by the Australian Public Service Commission.  |
| Collection of your personal information | Your personal information was collected by:* You volunteering your details to the APSC for the purposes of appearing on our mailing list
* Your participation in groups such as the APS 200
* Your participation in the Government online directory as a key agency staff member dealing with human capital matters
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| Authority for collection of personal information | The Australian Public Service Commission (APSC) has a number of functions relating to the APS.The APSC uses the Contact database to store details of APS staff who need to be kept informed of matters related to those functions in order to carry out their duties. |
| Why does the Commission collect your personal information? | The Commission collects your personal information:* To distribute information related to key human capital matters
* To share information on human capital forums and networks
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| What would happen if the Commission did not collect your personal information? | If the Commission did not collect your personal information, you may miss out on information on a range of human capital issues and events which could affect you.  |
| Who will the Commission disclose your personal information to? | Access to the database is limited to select staff within the APSC. Other Commission staff may request specific listings to distribute information on human capital matters or forums. Information from the database is not made available outside of the APSC. |
| Access to and correction of your personal information. | The Commission’s privacy policy contains information about how you may access and seek correction of personal information about you that is held by the Commission. |
| Privacy complaints. | The Commission’s privacy policy contains information about how you may complain about a breach of the Australian Privacy Principles and how the Commission will deal with complaints. |
| Overseas disclosure of your personal information. | Your personal information will not be disclosed to any overseas recipients. |