Monitoring Plan (Template)

*\*Please refer to APS Learning and Evaluation Handbook, Task 4 – “****Develop and implement the monitoring plan”***

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| # | Key Evaluation Questions (Criteria of Merit) | Focus of monitoring | Indicators | Targets | Data source | Who is responsible and when |
| *1* | *How valuable are the formal and informal learning opportunities to the participants (Effectiveness)?* | *Participant perception of value from the formal learning opportunities including coaching, reading materials and resources.* | *Survey value items* | *90%* | *Post-course survey*  | *APSC* |
| 2 |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |