



## Privacy Collection Notice

The Australian Public Service Commission (the Commission) collects personal information about individuals for a range of purposes to enable it to carry out its functions. The Commission's Privacy Policy is available on the Commission's [website](#).

Further details about the collection of your personal information are listed below.

### Who is collecting your personal information

Your personal information is being collected by the Commission. The Commission's contact details are listed below and in the Commission's Privacy Policy.

### Collection of your personal information

The Commission is collecting your personal information and views to inform scoping and design of stage 2 APS Reform integrity initiatives.

In making a submission, you are voluntarily providing your personal information through the APS Reform website or by email to the Commission.

In providing your personal information and views you are not obliged to provide your name or contact details, however you may choose to do so. If you choose to provide your contact details (for example your email address), we may use these details to contact you, if needed, to clarify any feedback and comments you provide. Please indicate if you would like to provide your details but do not wish to be contacted.

### Authority for collection of personal information

Your information is collected for the purpose of the Australian Public Service Commissioner's functions under the *Public Service Act 1999*, which includes upholding high-standards of integrity.

### Why does the Commission collect your personal information

Your survey response or written submission may be made public, with your consent. You can let us know which (if any) of the personal information you provide as part of your response you do not want us to disclose by emailing <mailto:apsreformpolicy@apsc.gov.au>. You do not have to provide us with any personal information (such as your name) if you do not want to.

Your personal information may be used to assist the Commission with statistical analysis and evaluation of the public consultation process.

The Commission reserves the right to refuse to publish submissions, or parts of submissions, that contain offensive language, potentially defamatory material or copyright infringing material, or material with the personal or business information of third parties if the Commission does not have their consent to publish the information.

### **What would happen if the Commission did not collect your personal information**

If you choose not to provide us with your contact details, the Commission will not be able to contact you to discuss or clarify your responses or your submission.

Providing the requested information is voluntary. You can choose not to answer some questions, or stop at any time, for any reason.

### **Who will the Commission disclose your personal information to**

The Commission may disclose your personal information to other agencies within the APS and the Australian Government for the purpose of reporting on consultation outcomes.

The Commission will not provide the information collected from you to anyone else, other than to those listed above, outside the Commission unless you have given consent for us to do this, or we are authorised or required to do so by law.

Your de-identified views may be shared publicly for promotional and marketing purposes. The Commission will only attribute your views to you with your consent.

### **Access to and correction of your personal information**

The Commission's Privacy Policy contains information about how you may access and seek correction of personal information about you that is held by the Commission.

### **Privacy Complaints**

The privacy and security of your personal information is important to us, and is protected by law. The Commission's Privacy Policy contains information about how you may complain about a breach of the Australian Privacy Principles and how the Commission will deal with complaints.

### **Overseas disclosure of your personal information**

Your personal information is unlikely to be disclosed to overseas recipients.

You can contact the Commission regarding the public consultation for the stage 2 integrity initiatives by emailing [apsreformpolicy@apsc.gov.au](mailto:apsreformpolicy@apsc.gov.au).