



# Capability Review Program – Senior Reviewers

## APP5 Notice

### Your personal information

The Australian Public Service Commission (the Commission) collects personal information about individuals for a range of purposes to enable it to carry out its functions. The Commission's Privacy Policy is available on the internet at:

- <http://www.apsc.gov.au/privacy>

Further details about the collection of your personal information are provided below.

<b>Capability Review Program – Senior Reviewers – APP 5 Notice</b>	
Who is collecting your personal information?	Your personal information is being collected by the Australian Public Service Commission (the Commission). The Commission's contact details are provided in the Commission's <a href="#">Privacy Policy</a> .
Collection of your personal information	The Commission collects your personal information directly from you.
Authority for collection of personal information	The Australian Public Service Commissioner has a number of functions relating to the Australian Public Service (APS). Your information is collected for the purpose of the Public Service Commissioner's functions under paragraph 41 of the <i>Public Service Act 1999</i> (the Act).
Why does the Commission collect your personal information?	The Commission collects your personal information for the purposes of contracting you to provide services as a senior reviewer for the Capability Review Program and to coordinate communication, travel and payment associated with the capability review.
What would happen if the Commission did not collect your personal information?	If the Commission did not collect your personal information, the Commission would be unable to engage you as a senior reviewer.
Who will the Commission disclose your personal information to?	Your personal information will be disclosed to a small number of Commission staff working on the Capability Review Program, the Commission's corporate area, and the Commission's technology and security partner, the Department of the Prime Minister and Cabinet.  With your further consent, information may also be provided to the agency you are reviewing to support review activities (such as access to their offices or IT systems). Where you agree to share personal information with another agency, their privacy policy will set out how that information will be managed.

Access to and correction of your personal information.	The Commission's <a href="#">Privacy Policy</a> contains information about how you may access and seek correction of personal information about you that is held by the Commission.
Privacy complaints.	The Commission's <a href="#">Privacy Policy</a> contains information about how you may complain about a breach of the Australian Privacy Principles and how the Commission will deal with complaints.
Overseas disclosure of your personal information.	It is not likely that your personal information will be disclosed to any overseas recipients.

## Contact details

You can contact the Commission regarding the Capability Review Program by emailing [CapabilityReviews@apsc.gov.au](mailto:CapabilityReviews@apsc.gov.au).